



Colchester High School

Colchester High School Association
Wellesley Road,
Colchester,
CO3 3HD

COLCHESTER HIGH SCHOOL ASSOCIATION AGM

Friday 24th September 2021 8:40 – 10am

ATTENDEES:

Chair: Murdo McLellan

Co-Chairs: Nicola Bennett, Caroline Nicholls, Faye Sephton

Treasurer: Helen Clarke

Additional Attendees: Carole Goodwin, Louise Langley and Francesca Day

1. Apologies for Absence

Chrissy Drake (Co-Chair)

2. Highlights from the past year

The 2020/21 academic year was a disappointing year from a fundraising perspective due to the continuing restrictions in place as a result of the Covid-19 pandemic. Consequently, as highlighted in the Financial Report:

- £1908 profit was raised from events and uniform sales
- £2275 distributed to the school

We are also carrying gift stock for our Christmas, Mother's Day and Father's Day gift stalls and we continue to hold over funds from previous years' profits. We therefore have, after committed expenditure in the region of £7000 available for distribution to the school.

Our events not only raise valuable funds used by the entire school, but are also really fun for the pupils, particularly in the Lower School.

We would like to thank all those parents, grandparents, sponsors, staff and pupils who have continued to show their support, whether it be through donations or helping organise or attending events. Without your help, none of this would be possible.

3. Financial Report

The Treasurer referred attendees to the financial report and that the cash position of CHSA was £10,242. Some events and bids from the year have not taken place due to Covid, so have been postponed. Once those have been accounted for and taking into account provisional spending for upcoming fundraising events, the available balance is £7092.

4. Election of Trustees

The retirement of the Chair, Murdo McLellan, Co-Chairs, Nicola Bennett, Chrissy Drake, Caroline Nicolls, Faye Sephton was discussed. With no volunteers having come forward, the CHSA Exec members have agreed to continue on a temporary basis, on the basis that:

- the School will try to more actively encourage parents to step forward so that the charity can continue; and
- the CHSA Executive will have to reduce their involvement and number of fundraising events in order to manage their other commitments.

In particular, it was noted that the CHSA would not put on the Halloween Disco and will scale back the Christmas Fayre, which can only go ahead with some commitment from the School and parent volunteers to help organise the event.

Therefore, it was proposed that the existing 6 members of the CHSA Executive remain appointed as follows: Chair, Murdo McLellan, Co-Chairs, Nicola Bennett, Chrissy Drake, Caroline Nicolls, Faye Sephton. Treasurer, Helen Clarke. All remain as Trustees of the CHSA.

5. Funding requests

	Outline of bid	Name	Amount	Approved/declined?
1.	Dance workshop revolving around Hindu Diwali festival – Nursery to Year 6	Hazel Door	£499 (plus VAT)	Approved
2.	Christmas tree for outside school	Stacey Lane	£100	Approved (note more lights needed)
3.	Cookery equipment for Lower School Cookery Club	Clare Young	£50	Approved
4	3D Printer plus curing machine and resin – multiple clubs/year groups to benefit	Matthew Rose	£452.97	Approved
5.	2 drones plus component kit, camera and transmitter and goggles – Drone Club (year 5 and 6) but used by pupils year 5-11	Matthew Rose	£955.61 (inc VAT)	Approved subject to spending budget of £900 (inc VAT)
TOTAL BID VALUE			£2,157.38 (inc VAT)	
TOTAL AGREED SPEND			£2,101.77 (inc VAT)	

6. Upcoming events

The following events were discussed:

- Break the Uniform Rules Day/Non-uniform day before Christmas
- Halloween Disco – will not proceed (see above)
- Christmas Fayre – TBC (see above)

7. Meeting close

The meeting concluded at 10am as agreed. Date for next meeting TBC.