

Colchester High School Association

Wellesley Road,

Colchester,

CO3 3HD

COLCHESTER HIGH SCHOOL ASSOCIATION AGM

Friday 27 September 2019. 8:40 – 9:30am

Chair: Murdo McLellan

Co-Chairs: Nicola Bennett (NB), Chrissy Drake (CD), Caroline Nicholls (CN), Faye Sephton (FS)

Treasurer: Helen Clarke

Attendees: Asha Parmar, Dean Rogers, Frankie De-Young, Junlei Hu, Kerry Blackwell, Clare Spink, Jayne Heales, Philippa Pearce, Jeni Tyler, Helena Jones, Helen Roberts, Mark Roberts, Angela Rees, Beverley Tooke, Emma Wallace, Evelyn Burns, Nikki Flsher, Tamsin Pesuett-Hall, Dawn Hill, Julia Baltsezak and Jo Bradley.

1. Apologies for Absence

Jess Freeman, Gunda Thomas, and Hazel McLennan

2. Highlights from the past year

The Chair referred attendees to the AGM Report and thanked Caroline Nicholls for producing the document. It was noted that the CHSA has provided a number of popular events in the year and also aimed to provide give backs to the children (for example the Easter Egg distribution).

3. Financial Report

The Treasurer referred attendees to the financial report and highlighted that that income was slightly inflated as some of the 2017/18 income had been banked in the 2018/19 year and so was showing on the accounts. Further that there were some bids that were still to be paid for the 2018/2019 year. However, there would still be a healthy balance, currently showing as £11, 550.98. There was an available balance of £7,593.11 but it was advised that this should not all be spent.

4. Election of Trustees

It was proposed that the existing 6 members of the CHSA Executive remain for an additional year. The Chair invited challenge to this proposal and/or new members to step forward. The outcome was no change as follows: Chair, Murdo McLellan, Co-Chairs, Nicola Bennett, Chrissy Drake, Caroline Nicholls, Faye Sephton. Treasurer, Helen Clarke. All remain as Trustees of the CHSA.

The Chair encouraged attendees to engage with the CHSA, in particular with volunteering to help at events. The CHSA Committee WhatsApp and Facebook groups.

5. Funding requests

CHS Athletic vests: Bid submitted by Mr Dowson (£699) – AGREED, with request to get an alternative comparative quote

Author, Nuck Butterworth, visit: Bid submitted by Mrs Roberts (£500+VAT) - AGREED

Hob for reception: Bid submitted by Mrs Young (£35.99) – AGREED, with recommendation to consider a two hob option for which any additional funding would be available

Full day art workshop to support Christmas card design: Bid submitted by Mrs Traynor (£350) - AGREED

Christmas Crackers: Bid submitted by Laura Hyams (£150) - AGREED

Lower School Calendars: Bid submitted by Mrs Traynor (£3.62/calendar) – NOT AGREED, recommendation to look at formulating the bid in a different way to include all real costs (i.e. full costs and plan of how it would be sold back to parents)

6. Upcoming events

FS provided a brief overview of plans for the 2019/2020 year, highlighting that these would remain closely aligned with the 2018/19 year due to the success in terms of income and pupil engagement.

FS invited comment on plans to hold an adult event and children's event in the 2020 summer and it was agreed that there should be something for both groups. The idea of a BBQ for 13 June at an approximate cost of £35/pp was well-received, as was a plan to hold a summer fayre as per the 2019 summer.

FS asked for volunteers to help source gifts for the Christmas Gift Stall. As well as Jess Freeman, who has already volunteered, Helena Jones and Asha Palmer offered to assist.

FS encouraged everyone to join the WhatsApp and Facebook groups and also sought volunteers for purchasing support for the gift stalls run by the CHSA.

7. Meeting close

The meeting concluded at 9:30am prompt to allow for the Global Be Well events that had been arranged by the school for pupils and parents.