



Colchester High School Association
Wellesley Road,
Colchester, CO3 3HD

Termly Committee Meeting: Summer Term 2018 Minutes
Date of Meeting: May 25th
Venue: CHS Refectory at 8.40am

Attendees: Vanessa McMahon, Jo Bradley, Helen Clarke, David Young, Chrissy Drake, Caroline Nicholls, Murdo McLellan, Faye Sephton, Dean Rogers, Louise Philips, Cara Wild, Joanne Riddle, Emma Trayner, Gunda Thomas & Elizabeth Hill.

1. Overview of Planned Fundraising Events 2018 – Vanessa McMahon

a. Summer Ball Friday 1st June 2018

Venue is booked, dietary requirements have been sent to the venue, band and DJ's have all confirmed. The event is currently 24 tickets away from meeting target of 104 tickets to break even for the venue and entertainment.

Committee members volunteered to help setup and during the evening.

b. Prep Sports Day – Volunteers needed.

Murdo has volunteered to help out on the day and Vanessa will bring her Gazebo to be used for the afternoon.

c. Father's Day Stall – Volunteers needed.

Wednesday volunteers - Caroline Nicholls, Cara Wild and Dean Rogers

Thursday volunteers – Cara Wild, Gunda Thomas and Louise Philips

On both days Seniors will also be helping out.

2. Financial Overview – Helen Clarke

Helen provided an overview of expenses and outstanding funding requests with current funds around **£8,000 available**.



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3. Funding Requests

Total Bids Agreed £3,646.57

A) Emma Trayner – Materials required to build an outdoor mural reflecting the 135 Year Anniversary of Colchester High School. The mural will have all school years involved. - **£448.64 – Approved**

B) Joanna Riddell – Outside Blackboard and 4 Garden Chairs for the Gardening Club – years 7 & 8. - **£67.94 – Approved**

C) Heather Rose – Launchers and Rockets for Curriculum Week and within lessons where students can design and paint their rockets.
After initial discussions that this request was only benefiting years 7&8 students it was decided additional funds would be provided to enable bicycle pump launchers could be purchased for the lower school to participate.

Initial request £397 rounded up to £500 so that more appropriate Lower School launchers can be purchased.

£500 – Approved

D) Ben Abbott – Request for additional Robotics sets for all age groups to be used throughout the school.

£1,000 – Approved

E) Chris Rayner - Go Pro request to help with GCSE assessment videos, as well as visual student performance feedback and school trips. £222

The Go Pro provoked lots of discussions and the committee asked as this will be used for both schooling and out of school activities if Cognita would pay half towards the Go Pro or even buy one and CHSA buy another one, then the committee will approve.

Vanessa emailed Chris Rayner on Monday 4th June with this request.

Wednesday 6th June - Mr Young has confirmed the school will pay half of the Go Pro as requested by the committee. The Go Pro should be delivered in time for Sports Day.

£111 - Approved



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F) Mrs Goodwin – 2 x Outdoor Table Tennis tables for years 3-11. Request £2,108

The table tennis tables provoked lots of discussions, the committee agreed this would be great however the cost seemed extremely high.

One of the committee members' bought one recently for around £290 from Sports Direct which is an outdoor table tennis table. The outdoor table tennis tables range from £290 - £420 which means the CHSA could purchase 2 tables for the price of one in the original proposal.

Vanessa emailed Mrs Goodwin on Monday 4th June she confirmed she will review further options and come back to the committee.

11th June 2018 – Mrs Goodwin has put in a revised bid of 2 x £679 + £160.99 - CHSA committee agreed to the new proposal - **£1518.99 Approved**

Declined Bids

G) Fraser Jamieson – Year 6 leavers books.

It was agreed this request would be declined, but in future the CHSA may look at other options for leavers.

£528.19 **Declined.**