

## Candidate permission form

### Results collection

Results date

- **YEAR 11 GCSE:** Thursday 24th August 2017 between the hours of 10.30am and 11.30am
- **YEAR 10 GCSE:** Thursday 24<sup>th</sup> August 2017 between the hours of 11.30am and 12.30pm

The normal arrangements for collecting results are to come to the Drama Studio at the allotted time (see above) on **Thursday 24<sup>th</sup> August 2017**.

Uncollected results will be posted out at the end of results day by 1<sup>st</sup> class mail to the address held on our system\*. If you require your results by either method below, please tick the relevant box and complete the required information.

<b>Candidate name</b>			
<input type="checkbox"/> Results should be sent to my email address .....@.....			
<input type="checkbox"/> I give permission for my representative (insert name) ..... to collect results of my behalf. I confirm that my representative will provide photographic ID on collection.			
<b>Candidate signature</b>		<b>Date</b>	

\*Any change of address should be notified through the official change in details process. The centre does not take any responsibility for results information sent out to addresses where this process has not been followed.

**Completed forms should be returned to Mrs Cowell – exams Officer by Wednesday 12<sup>th</sup> July 2017 at the latest please. You may either leave this form in reception or return it to me.**



## Candidate permission form

### Certificate collection

The normal arrangements for collecting certificates are to attend awards evening which is in November 2017 (date and venue still to be confirmed).

If you are unable to collect certificates in this way, please indicate below your preferred method by ticking the relevant box and completing the required information.

<b>Candidate name</b>			
<input type="checkbox"/> I give permission for my representative (insert name) ..... to collect certificates on my behalf. I confirm that my representative will provide photographic ID on collection.			
<b>Candidate signature</b>		<b>Date</b>	

\*Any change of address should be notified through the official change in details process. The centre does not take any responsibility for certificates sent out to addresses where this process has not been followed.

**Completed forms should be returned to Mrs Cowell (Exams Officer) by the end of the Summer term.**